

Job Description and Roles & Responsibilities

The purpose of this statement is to outline your roles and responsibilities when occupying the post of

Trackman//Patrolman//Infrastructure Maintainer

Post Reference	PES 2	PESQP015
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Post Details	Safety Critical: Post: Responsible to: Deputise to: Department:	Subject to random drugs and alcohol screening Trackman/Patrolman/Infrastructure Maintainer Senior Patrolman or Track Chageman Senior Patrolman or Track Chageman Railway Engineering
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Role	To inspect, maintain, renew and repair site infrastructure. To ensure the infrastructure remains fit for purpose.
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Activities	<ol style="list-style-type: none"> 1. Monitor and maintain the railway infrastructure by undertaking inspections and maintenance. 2. Correctly identify and assess the risk of defects found and report findings. 3. Assist Track Maintenance Team or Track Inspection Team undertaking activities. 4. Operation of plant and equipment deemed necessary in undertaking the above. 5. Any other task deemed necessary to improve, repair or renew any infrastructure, structure, equipment or building. 6. Report to the Senior Patrolman or Track Chageman 7. Carry out examinations of all railway track, as determined by site assessment and changing requirements. 8. Investigate and report or immediately act on such defects or faults that may compromise the safe operation of trains. 9. Produce reports for individual sections of track and S&C. 10. Carry out effective minor spot repairs without need for further reporting. 11. Manually test all switches and carry out adjustment if necessary to promote reliable operation. 12. Respond to all urgent track related situations according to rostered "on-call" arrangements on a 24 hour basis.
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Qualification	<ol style="list-style-type: none"> 1. Must have undertaken or working towards Permanent Way Inspection & maintenance certification. 2. Be suitably trained or working towards being qualified as "competent" in all aspects of track examination and maintenance activities respective to infrastructure requirements. 3. Achieve the necessary skills, knowledge and understanding of track terminology. 4. Have a sound and thorough knowledge of track dynamics in order to recognise unusual or suspect track defects, which may contribute to a derailment situation if undetected. 5. Be proficient in the measuring and monitoring of track geometry and critical rail examinations, ie track gauge, rail wear, twist faults, alignments and radius etc.
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<i>Statutory Duties</i>	Adequate arrangements are made to ensure full compliance with Health & Safety at Work etc. Act 1974, and other relevant legislation. (Codes of practice will be created to develop best practice).
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<i>Specific Safety Responsibilities</i>	<ol style="list-style-type: none"> 1. All activities are carried out in accordance with the Pearsons Engineering Services Standards and relevant Network Rail standards. 2. Must hold competencies in line with the adopted 'Sentinel' system for safety.
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<i>Specific Safety Qualifications</i>	<ol style="list-style-type: none"> 1. Controller Of Site Safety (COSS) optional, not mandatory. 2. LOOKOUT (only required when line open to traffic) optional, not mandatory. 3. Personal Track Safety Competence Certificate (PTS) - Mandatory. 4. Competent in Rules and Regulations appropriate to the post. 5. Medically fit for duty – Random drugs & alcohol policy.
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<i>Personal Safety Equipment</i>	<ol style="list-style-type: none"> 1. High Visibility Vest. 2. High visibility trousers/leggings 3. Safety Footwear. 4. Hard hat. 5. Protective glasses, goggles. 6. Access to other Personal Protective Equipment i.e. gloves.
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<i>Personal Safety Documentation</i>	<ol style="list-style-type: none"> 1. Rule Book 2. Track Safety Handbook 3. Company Employment Manual
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<i>Issue:</i> 1	<i>Revision:</i> 2	<i>Date:</i> Jan 2014
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Authorised by: Nathan Pearson

Date: 30.01.2014.

Designation: Railway Engineering

Issued & Briefed to: _____ Signature: _____

Briefed by: Nathan Pearson Signature: _____ Date: _____